



**St. Michael's School**  
9387 Holmes Street, Burnaby, BC V3N 4C3  
Telephone (604) 526-9768 Fax (604) 540-9799  
Website: [www.stmichaelschool.ca](http://www.stmichaelschool.ca)

---

## Parent Consent for G Suite for Education Additional Services

---

Dear Parents,

January 6, 2022

At Saint Michael's, we use G Suite for Education and we are seeking your permission to provide your child with access to **Google Additional Services**. G Suite for Education is a set of education productivity tools from Google - including Gmail, Calendar, Docs, Classroom, and more, used by tens of millions of students and teachers around the world. Google Additional Services add additional functionality and valuable learning resources such as the ability for a graduating student to extract their digital school work for future reference, or access to common learning resources like Google Earth, Google Maps, and a content-restricted version of YouTube.

For more information on G Suite for Education and commonly asked questions, please see the information notice sent through classroom email or on the school website.

**IMPORTANT ITEMS TO NOTE:**

- Google Additional Services most commonly used is YouTube, Google Map and Google Earth.
  - YouTube is content-restricted, but does have ads.
- Google does not use personal information for users in K-12 school to target advertising.

After reading the information, please sign below to indicate that you've read the notice and give your consent. If you don't provide your consent, we will not grant your child with access to Google Additional Services and your child may require accommodations to learning. Please consult the classroom teacher for specific information about their use of G Suite.

**I give permission for Saint Michael's to grant my child access to Google Additional Services and for Google to collect, use, and disclose information about my child only for the purposes described in the notice below.**

Thank you,  
St. Michael's School

\_\_\_\_\_  
Full name of student

\_\_\_\_\_  
Printed name of parent/guardian

\_\_\_\_\_  
Signature of parent/guardian

# G Suite for Education Notice to Parents and Guardians

This notice describes the personal information we provide to Google for these accounts and how Google collects, uses, and discloses personal information from students in connection with these accounts.

Using their G Suite for Education accounts, students may access and use the following “Core Services” offered by Google (described at [https://gsuite.google.com/terms/user\\_features.html](https://gsuite.google.com/terms/user_features.html)):

- Gmail
- Calendar
- Chrome Sync
- Classroom
- Cloud Search
- Contacts
- Docs, Sheets, Slides, Forms
- Drive
- Groups
- Jamboard
- Keep
- Sites
- Vault

In addition, we also allow students to access certain other Google services with their G Suite for Education accounts. Specifically, your child may have access to the following “Additional Services”:

- YouTube (content-restricted)
- Google Maps
- Google Earth
- Google Takeout
- Google Scholar
- Applied Digital Skills
- Third-Party Apps Backup

Google provides information about the information it collects, as well as how it uses and discloses the information it collects from G Suite for Education accounts in its G Suite for Education Privacy Notice. You can read that notice online at [https://gsuite.google.com/terms/education\\_privacy.html](https://gsuite.google.com/terms/education_privacy.html) You should review this information in its entirety, but below are answers to some common questions:

## What personal information does Google collect?

When creating a student account, St. Michael's may provide Google with certain personal information about the student, including, a name, school email address, and school password. Google may also collect personal information directly from students, such as telephone number for account recovery or a profile photo added to the G Suite for Education account - both voluntarily added by the student.

**The school instructs and enforces that students do not share any personal information without teacher and parent consent.**

When a student uses Google services, Google also collects information based on the use of those services. This includes:

- device information, such as the hardware model, operating system version, unique device identifiers, and mobile network information including phone number;
- log information, including details of how a user used Google services, device event information, and the user's Internet protocol (IP) address;
- location information, as determined by various technologies including IP address, GPS, and other sensors;
- unique application numbers, such as application version number; and
- cookies or similar technologies which are used to collect and store information about a browser or device, such as preferred language and other settings.

## How does Google use this information?

In G Suite for Education Core Services, Google uses student personal information to provide, maintain, and protect the services. Google does not serve ads in the Core Services or use personal information collected in the Core Services for advertising purposes.

In Google Additional Services, Google uses the information collected from all Additional Services to provide, maintain, protect and improve them, to develop new ones, and to protect Google and its users. Google may also use this information to offer tailored content, such as more relevant search results. Google may combine personal information from one service with information, including personal information, from other Google services.

## Does Google use student personal information for users in K-12 schools to target advertising?

No. For G Suite for Education users in primary and secondary (K-12) schools, Google does not use any user personal information (or any information associated with a G Suite for Education Account) to target ads, whether in Core Services or in other Additional Services accessed while using a G Suite for Education account.

## Can my child share information with others using the G Suite for Education account?

We may allow students to access Google services such as Google Docs and Sites, which include features where users can share information with others within the same school.

## Will Google disclose my child's personal information?

Google will not share personal information with companies, organizations and individuals outside of Google unless one of the following circumstances applies:

- With parental or guardian consent. Google will share personal information with companies, organizations or individuals outside of Google when it has parents' consent (for users below the age of consent), which may be obtained through G Suite for Education schools.

- G Suite for Education accounts, because they are school-managed accounts, give administrators access to information stored in them.
- For external processing. Google may provide personal information to affiliates or other trusted businesses or persons to process it for Google, based on Google's instructions and in compliance with the G Suite for Education privacy notice and any other appropriate confidentiality and security measures.
- For legal reasons, Google will share personal information with companies, organizations or individuals outside of Google if it has a good-faith belief that access, use, preservation or disclosure of the information is reasonably necessary to:
  - meet any applicable law, regulation, legal process or enforceable governmental request.
  - enforce applicable Terms of Service, including investigation of potential violations.
  - detect, prevent, or otherwise address fraud, security or technical issues.
  - protect against harm to the rights, property or safety of Google, Google users or the public as required or permitted by law.

Google also shares non-personal information -- such as trends about the use of its services -- publicly and with its partners.

### What choices do I have as a parent or guardian?

First, you can consent to the Saint Michael's giving your child access to Google Additional Services. If you don't provide your consent, we will not grant your child access to Google Additional Services.

If you consent to your child's use of Google Additional Services, you can revoke access to Google Additional Services by contacting Mr. Da Silva. You and your child can also visit <https://myaccount.google.com> while signed into the G Suite for Education account to view and manage the personal information and settings of the account.

### What if I have more questions or would like to read further?

If you have questions about our use of Google's G Suite for Education accounts or the choices available to you, please contact Mr. Da Silva. If you want to learn more about how Google collects, uses, and discloses personal information to provide services to us, please review the [G Suite for Education Privacy Center](https://www.google.com/edu/trust/) (at <https://www.google.com/edu/trust/>), the [G Suite for Education Privacy Notice](https://gsuite.google.com/terms/education_privacy.html) (at [https://gsuite.google.com/terms/education\\_privacy.html](https://gsuite.google.com/terms/education_privacy.html)), and the [Google Privacy Policy](https://www.google.com/intl/en/policies/privacy/) (at <https://www.google.com/intl/en/policies/privacy/>).

The Core G Suite for Education services are provided to us under [Google's Apps for Education agreement](https://www.google.com/apps/intl/en/terms/education_terms.html) (at [https://www.google.com/apps/intl/en/terms/education\\_terms.html](https://www.google.com/apps/intl/en/terms/education_terms.html))