

# **Application for International Students**

## **Welcome to St. Michael's School**

At St. Michael's School we are fortunate to have students from various backgrounds. We appreciate the contribution international students can bring to our school. Thank you for considering St. Michael's School for your child's education.

International students apply as fulltime students for a full school year (September – June).

St. Michael's offers a fully accredited Kindergarten to Grade 7 curriculum as defined by the Ministry of Education of the Province of British Columbia and the Catholic Independent Schools of the Vancouver Archdiocese.

To apply for admission to St. Michael's School, international students must submit the following documents, with English translations, if appropriate:

1. Application form completed and signed by parent/guardian.
2. Most recent report card.
3. Non-refundable Application Fee – \$80.00 per student or \$106.00 per family.
4. Signed statement of commitment.
5. Proof of student's legal status in Canada.
6. Copy of study permit.
7. Proof of Canadian Guardianship.
8. Proof of Medical Insurance.
9. Copy of immunization records

Please contact us if you have any questions about our school. We look forward to providing your child with an extensive and enjoyable education.

Thank you for your interest in St. Michael's School.

**St. Michael's Catholic School  
9387 Holmes Street  
Burnaby, British Columbia, V3N 4C3  
Canada**

**Phone: 604-526-9768  
Fax: 604-540-9799  
Email: [thunt@stmichaelsparish.ca](mailto:thunt@stmichaelsparish.ca)**

## Details and Conditions for International Students

### Long Term International Students

Long-term international students are accepted for a year of regular study. They will be enrolled in a class and participate in the regular instruction.

This program has been designed to provide international students with a total immersion environment in which to develop communicative competence in English. Program activities include regular classroom instruction, informal workshops, sports, field trips and socio-cultural activities where students can learn and apply their language skills in a natural communicative setting.

### Conditions

While attending St. Michael's School, international students must have a valid study permit (long term). They must reside with a legal guardian who will make decisions regarding their well-being while they attend St. Michael's School. While in Canada students must maintain private medical insurance. Students enrolling for *six months or less* do not need a study permit; however it is a good idea to obtain one anyway in case you decide to extend your studies at our School.

St. Michael's School personnel will assign students to a particular class for the duration of the school year or the duration of the short term stay.

### Fee Schedule

|  |   |  |
|--|---|--|
| 1. Application Fee<br>(non-refundable) | Payable with Application  | \$80.00 per student or<br>\$106.00 per family  |
| 2. Tuition Fee                         | One cheque dated for September 1 <sup>st</sup> ,<br>2021 for full tuition | \$12,250 per annum<br>\$24,500 per annum for<br>two students<br>( <b>siblings only</b> ) |

### Additional Costs

Students will be responsible for uniform purchases, hot lunch, school supplies and other personal expenses.

### Refund Policy

1. In the event a student does not come to Canada or decides to leave St. Michael's School for personal reasons, a refund request must be made in writing. The following refund policies will apply to all students.
  - Full refund, less application fee, if the student is not approved for a study permit by Canadian Immigration. (Student must include a letter of rejection from the High Commission).
  - One month tuition as a penalty fee if student leaves prior to the start of the school year for reasons other than those mentioned above and provides a minimum of two months' notice. If less than two months' notice is given, then a two month penalty fee will be applied.
  - If student leaves after the start of school there is no refund of tuition.
  - No refund if the student is found to be in violation of school rules.
  - A parent or student whose status changes ie. work visa, student visa, after September 1<sup>st</sup>, will not receive a refund of tuition.
  - If an international student's educational needs are greater than disclosed on the application, the school reserves the right to charge for additional learning support.

We hereby agree to the Terms and Conditions as outlined in this document. We also agree to abide by the policies and guidelines of St. Michael's School as published in the Parent Handbook and in the Statement of Commitment.

\_\_\_\_\_ Dated

\_\_\_\_\_ Parent Signature

# Application for Admission – International Student

Student's Legal Family Name \_\_\_\_\_ Legal First Name \_\_\_\_\_ Legal Middle Name(s) \_\_\_\_\_

Student's Usual Family Name \_\_\_\_\_ Usual First Name (**English name if applicable**) \_\_\_\_\_

Student to enter grade: \_\_\_\_\_ Child's religion \_\_\_\_\_

Birth date \_\_\_\_\_ Age \_\_\_\_\_ Male \_\_\_\_\_ Female \_\_\_\_\_  
Year Month Day

Parents' Name(s) \_\_\_\_\_

Home Address \_\_\_\_\_

Country \_\_\_\_\_

Phone Number \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

Citizenship \_\_\_\_\_ Student Visa \_\_\_\_\_

Current School \_\_\_\_\_  
(Name of School and address)

Grade or Level Completed \_\_\_\_\_ Years of English Studies \_\_\_\_\_

Canadian Guardian's Name \_\_\_\_\_

Canadian Address \_\_\_\_\_

Telephone \_\_\_\_\_ Relationship to student \_\_\_\_\_

Signed affidavit for guardianship attached \_\_\_\_\_

In medical emergency contact: \_\_\_\_\_

Student B.C. Medical Insurance Number \_\_\_\_\_  
(Attach proof of International Medical Insurance)

If your child is at risk from allergies or has a medical condition, please inform us below.

Medical Alerts \_\_\_\_\_

To the best of my knowledge, all information on this application is correct. If admitted to St. Michael's Catholic School, I agree to abide by its policies and regulations.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_