

Members: Monsignor Rossi, Principal, Mrs. Kennedy; Chairperson, Tim Shein; Secretary, Kerry Smith; Treasurer, Lukas Hardjowasito; Maintenance Coordinator, Dave Vela; Parents' Association, Susie Doiron; Participation Coordinator, Marcus Juca; Fundraising Committee Liaison, Maria Anicic

Regrets: Susie Doiron, Maria Anicic, Marcus Juca, Dave Vela

Staff Representative: Mrs. Freire

1. Opening Prayer: offered by Monsignor Rossi at 709 pm
2. Review and Adoption of previous minutes: no quorum present
3. Adoption of Agenda: no quorum present
4. Business arising from the previous minutes:
  - a. Education Committee Leadership Conference Oct 3, 2015, 9:00m-3:00pm t the Saint John Paul II Pastoral Centre, 4885 St John Paul II Way, Vancouver, BC  
The chair is requesting the support of the committee and encouraging their attendance.  
Lukas will attend.  
On Line registration is available at: [www.cisva.bc.ca](http://www.cisva.bc.ca) by September 25 or Mrs. Kennedy can forward the names of those who would like to attend.
5. Correspondence: A floral arrangement and a card were delivered to the CISVA office for Mr. Moric as he recovers from surgery.
6. Principal's Report: enclosed for review  
Enrollment numbers adjusted to 238 with 235 funded students.
7. Pastor's Report: Monsignor Rossi expressed his reflections on an excellent staff Retreat.
8. Treasurer's Report: discussed and reviewed. The Early warning system may have other maintenance expense to incur.
9. Participation Coordinator's Report: The transition stage between Tim and Marcus is underway. Some position adjustments are needed as far as Auction Committee, Grade 5 phoning parent, and gardening committee manager replacement.  
Tim will email all existing category managers and let them know that Marcus will be in charge and all contact made through St Michaels.com
10. Maintenance Report: enclosed for review and discussion around securing outdoor garbage bins.
11. Parent Association Report: \$7000.00 given to Father
12. Fundraising Committee Report: enclosed for review
13. New Business
  - a. Meet the Teacher/PEC Night Sept 17/15. The time may be adjusted 6:00 pm for the new parents' meeting time to allow Monsignor time for his remarks anticipated to be 6:45pm-7:00 pm  
Marcus will do introductions to the new parents.  
Kerry and Maria will speak to the New Parents about participation categories.  
Lukas will intro the Staff and PEC members
  - b. First Day of School
    - i. Susie will host coffee hour for returning parents

All PEC members are invited to be present and to welcome children and parents.

14. In Camera: was held

15. Confirmation of Next Meeting : September 22, 2015 following the 730 Mass