

Present: Principal Kennedy; Monsignor Rossi; Treasurer, Lucas Hardjowasito; Parents Association, Susie Doiron; Fundraising Committee Liaison, Maria Anicic; Secretary, Kerry Smith; Participation Co-ordinator, Tim Shein; Maintenance Co-ordinator, Marcus Juca

Staff Representative: Mrs Gabrielle

Regrets: Chairperson , Dave Vela

1. Meeting was opened at by prayer by Father Nixon at 813 pm
2. Review and Adoption of previous minutes: Lukas Harjowasito and Susie Doiron
3. Adoption of Agenda: (in camera addition) approved by Marcus Juca, seconded by Lukas Hardjowasito

4. Business Arising from Previous Minutes:

4.1 Education Committee Leadership Conference, October 4, 2014:

Maria and Lukas are registered and Marcus will be registered by Mrs Kennedy. Tim Shein will register himself.

Registration remains open to all other members.

4.2: Storage Bin and Site Preparation:

Martin Blasiak, and Chris Wise, parent volunteers, will lead on cleaning up the area of the back of school. Areas of attention include, leveling of the surface, drainage compatibility and a walkway to be constructed for the students. Discussion around a 3 or 4 day Work Bee for parents to assist in this part of the project. Work Bees to be scheduled on Saturdays. An estimate of \$1500.00 for materials and supplies was proposed.

Dave is arranging the selection of the bin.

Once bin arrives, Certapro Painters will supply the paint, at no cost. A painter will be made available at a minimal cost.

Anticipate that the project will be completed 2 months after the site area is prepared, as above.

4.3: Playground:

Tim, Lukas and Mrs Kennedy will receive the quotes and review and report at over next few meetings.

5. Correspondence: none

6. Principal's Report: enclosed for review

7. Pastor's Report:

Monsignor Rossi is looking forward to a well-earned vacation.

8. Treasurer's Report: enclosed for review

Discussion around the school strike and its impact on our Ministry of Education grant. Budget prepared based on previous grant structure.

Discussion about the possible need for an additional SEA and that effect on the budget proposal.

Discussion around the possible changes in certain fundraising areas and its implication on the budget. Lukas will draft a letter to the CISVA Board specifying above mentioned situations. This letter will need to be signed by PEC Chairperson, Dave Vela and Monsignor Rossi.

Proposed budget is required for submission by October 15, 2014

9. Participation Coordinator's Report: enclosed for review

10. Maintenance Coordinator's Report: enclosed for review

In addition, neighboring school, Our Lady of Perpetual Help will be donating some gently used ergonomic desks to be placed in the primary grades.

11. Parent Association:

Hot Lunch will begin on Thursday September 25, 2014.

Craft Night is scheduled for December 1st. Susie will obtain samples of the project and will review with Mrs. Kennedy for her approval.

Contract with Moody Park Arena secured for Skating party on December 16th/14.

12. Fundraising Liaison: enclosed for review

A newsletter submission will be made asking for Auction co-chair position.

In regard to the Walk a thon, Lukas will volunteer, as treasurer and sign the tax receipts on receiving the donation, to ensure receipts are issued in timely manner.

Entertainment books can be made available but decision made *not* to participate in this area of fundraising.

Discussion about including a Purdy's Christmas Chocolate Fundraiser this year. The received boxes will give parents the option to complete a survey asking if they would prefer Purdy's Chocolate bars to be the main Fall chocolate sales fundraiser in future years. The PEC has approved this Christmas Chocolate fundraiser to proceed, with Mrs Chui as parent volunteer.

Noteworthy to mention that Mrs Kennedy is fond of chocolate caramels, especially in December.

13. New Business

13.1: Budget Approval:

Motion to approve budget, by Marcus Juca and seconded by Susie Doirion

13.2: Policies:

CISVA policy on a Work Safe Harassment and Bullying prevention policy presented.

Discussion around CISVA supplying an instructor or instructional video made available to ensure same message is sent to all schools and staff.

Dave will draft a letter to include above comments.

13.3: Security:

Discussion about security issues in and around the school area. Recent concerning activities include graffiti and an alarm alert. Further discussion around improved lighting, video surveillance and community vigilance.

Discussion about a metal roof installed over the forthcoming shed. This discussion will be brought forward once the storage shed project is underway.

Discussion about the importance of a "No Trespassing" sign on school grounds.

13.4: School Logo:

Students will be involved in designing a version of the St Michaels' logo. Students will also write a quick description of their logo. Submission made by Nov 2014. Winner will be announced

14. In Camera: was held

NEXT MEETING: OCTOBER 28TH FOLLOWING THE 730 MASS

