

Present: Chairperson, Dave Vela; Principal Kennedy; Monsignor Rossi; Parents Association, Susie Doiron; Fundraising Committee Liaison, Maria Anicic; Secretary, Kerry Smith; Participation Co-ordinator, Tim Shein; Maintenance Co-ordinator, Marcus Juca; Treasurer, Lukas Hardjowasito;

Staff Representative: Mrs. Cawker

Regrets: Father Nixon

1. Meeting was opened with prayer by Monsignor Rossi at 8:14 pm
2. Review and Adoption of previous minutes: by Lukas Hardjowasito, seconded by Maria Anicic
3. Adoption of Agenda: by Tim Shein, seconded by Susie Doiron
4. **Business Arising from Previous Minutes:**

4.1: Open House:

Our Open House was held on January 15th, 2015 and was very well attended. Approximately 25-30 applications were received for kindergarten for September 2015. Interviews for these applications will be scheduled soon.

4.2 Annual General Meeting:

The AGM is scheduled for February 26, 2015 at 7:00 pm. The agenda is in process. Tim will welcome the families and introduce the speakers. Monsignor Rossi will lead with prayer, followed by Mrs. Kennedy's remarks and Lukas will conclude with his budget presentation.

4.3 Playground:

Lengthy discussion regarding the timing of demolition, disposal of existing structure and suitable material for new retaining wall. Marcus and Tim will meet with playground representatives to discuss their recommendations and compare to what other sites have used to aid in our decisions.

A notice will go in the newsletter to ask for parent volunteers. Lukas and Marcus will then assemble the list of volunteers and contact the parents and assign duties and expectations.

4.4 Storage Bin

Recent weather conditions have delayed and progress on preparing the surface for the storage bin.

Discussion followed regarding suitable underlay material, bob cat rental and necessity of volunteers. Marcus and Mr. Patzer will communicate for the timing of the project.

5. Correspondence

A thank you card and note was received from Mrs. Baldissera for the Christmas gift and staff social.

6. Principal's Report (enclosed for review)

Mrs. Kennedy added that CISVA has designated the Human Growth and Development presentation as a mandatory parent attended meeting.

7. Pastor's Report

The Grade Two class has received their first Confession last week.

The Grade Seven Confirmation date will be April 15th, 2015.

A meeting of the Auction committee was recently held.

The previously scheduled January meeting of the Fundraising Committee was cancelled due to low committee member turn out.

Monsignor will be preparing his remarks for the upcoming AGM to include sense of Parish and School community and the Building for the Future Fund.

8. Treasurer's Report

Report will be made available next week due to computer issues.

Lukas also reports that the Government Grants will be higher than previously calculated and the CISVA will credit our school \$21,800 for the Early Warning System installation and operation.

Lukas contacted BMO for electronic banking options and discussion followed as to implementing it to the tuition payment option.

9. Participation Coordinator's Report (enclosed for review)

Tim and Maria will be meeting with Jim Hughes to review the participation hours recording computer program next week.

Category managers must have their teams' participation hours to Maria by February 8th.

10. Maintenance Coordinator's Report (enclosed for review)

Markus also added that Mr. Patzer will need a new wheel barrow and that additional baseboard heating vents are available in the Shrine Room that can be used in the school.

11. Parent's Association Report

Susie reports that Mardi Gras plans are underway and that Mr. Roder will be in contact with the Moody Park Arena regarding the PA's access to the concession counter for the upcoming Archangel Cup floor hockey tournament.

12. Fundraising Liaison Report

The scheduled January meeting was cancelled due to the fact that only one committee member attended. There has not been a meeting of the committee since November 2014.

Lengthy discussion followed regarding the required attendance of committee members and support of all fundraising events.

13. New Business

13.1 Re Registration 2015

Tuesday March 10th 6:00-8:00pm/Wednesday March 11th, 2:00-5:00

Attending PEC members will be:

March 10th: Maria, Susie (6pm-8pm), Kerry (7:00pm-8pm)

March 11th: Susie (2pm-3pm) Maria (3pm-5pm) Tim (2pm-5pm) Kerry (2pm-5pm)

13.2 School Logo

Postponed until next meeting

13.3 Rashes

Mrs Kennedy spoke to recent outbreak in upper chest and throat area in Grade 5 classroom as 5 students exhibit the similar symptoms.

Discussion followed regarding cause of symptoms and that Burnaby Public Health may be contacted to assist in accessing the situation.

14. In Camera

Was held

Next Meeting: February 24th following the 7:30 Mass