



*St. Michael's School*  
9387 Holmes St., Burnaby, BC V3N 4C  
Telephone (604) 526-9768 Fax (604) 540-9799  
Website: [www.stmichaelschool.ca](http://www.stmichaelschool.ca)

## PARENT PARTICIPATION FORM 2012-2013

(This application must be filled out by ALL PARENTS, whether participating or paying a non-participation fee)

FAMILY NAME: \_\_\_\_\_ Father: \_\_\_\_\_ Mother: \_\_\_\_\_  
(Please print) (Please print) (Please print)

HOME ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_

POSTAL CODE: \_\_\_\_\_ HOME PHONE #: \_\_\_\_\_ CELL #: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

FATHER'S OCCUPATION: \_\_\_\_\_ Work Phone #: \_\_\_\_\_

Does father work days?  or nights?

MOTHER'S OCCUPATION: \_\_\_\_\_ Work Phone #: \_\_\_\_\_

Does mother work days?  or nights?

OLDEST CHILD AT ST. MICHAEL'S \_\_\_\_\_ Grade in Sept 2012 \_\_\_\_\_  
(Please print)

(Optional Information)

DO YOU RUN A BUSINESS?  YES  NO

WHAT TYPE? \_\_\_\_\_

Parents are an integral part of helping to keep our school operational. Without the parents' cooperation, the school could not function. It is therefore essential that you fully understand your obligation. To fulfill your obligation, each family must commit to at least 70 hours of volunteer work per year.

**Please note:** Completion of this form does not guarantee the hours that you have requested. A parent may need to combine categories to complete the required 70 hours. **Requests for exemptions from the Parent Participation Program must be made to the Pastor.**

Please refer to the *Parent Participation Program Guidelines* in the *Policies and Procedures Handbook* for detailed information about expectations in each of the following categories. Please indicate at least three areas of interest and number your choices (1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, etc.)

**Section 1**     **MAINTENANCE**

If you have any specialized skills in maintenance or repair work, please indicate:

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**Section 2**    **HELP WITH SPECIAL EVENTS/ACTIVITIES/PROJECTS**

- Chocolates Sales
- Progressive Fundraising
- Auction
- Walkathon

**Section 3**     **CLASS PHONING PARENT GRADE (S) \_\_\_\_\_ (in 2012)**

**Section 4**     **YARD SUPERVISION** (*Check time/day*)

	Monday	Tuesday	Wednesday	Thursday	Friday
8:20 am - 9:00 am					
12:00 pm - 12:50 pm					
3:00 pm - 3:30 pm					

**CROSSING GUARD** (*Check time/day*)

	Monday	Tuesday	Wednesday	Thursday	Friday
8:20 am - 8:50 am					
3:00 pm - 3:30 pm					

**Section 5**     **ORGANIST**

**Section 6**    **Coaching Assistance/Refereeing/Extra-Curricular**

• **Coaching**

- Soccer     Volleyball     Basketball     Track and Field

• **Refereeing**

- Volleyball     Basketball

**Section 7**     **MAINTAIN SCHOOL'S WEBSITE**

**Section 8**     **HOSPITALITY AND PUBLIC RELATIONS**

**Section 9**     **LIBRARY** (*Check time/day*)

	Monday	Tuesday	Wednesday	Thursday	Friday
9:00 am - 11:30 am					
12:30 pm - 3:00 pm					

**Section 10**    **RECYCLING**

- PAPER RECYCLING
- JUICE BOX AND BOTTLE RECYCLING

**Section 11**     **SECRETARY SUPPORT** (*Check time/day*)

	Monday	Tuesday	Wednesday	Thursday	Friday
8:45 am - 12:00 pm					

- Section 12  WASH FIRST AID ROOM LINENS
- Section 13  WASH AND FOLD SPORTS PINNIES
- Section 14  SCHOOL YEARBOOK
- Section 15  BIRTHDAY BOARD
- Section 16  LOST AND FOUND BOX
- Section 17  WASH, IRON AND ORGANZE COMMUNION AND CONFIRMATION GOWNS
- Section 18  CLEAN THE DOWNSTAIRS KITCHEN AND CHANGE ROOM
- Section 19  SUMMER HELP
- Section 20  DESK CLEANING
- Section 21  UNIFORMS
- Section 22  USED UNIFORMS
- Section 23  CCD INSTUCTOR OR ASSISTANT
- Section 24  HOT LUNCH
- Section 25  CRAFT NIGHT
- Section 26  MARDI GRAS
- Section 27  SHROVE TUESDAY PANCAKE BREAKFAST
- Section 28  COMPOSTER
- Section 29  LAMINATOR
  
- Section 30 **CATEGORY MANAGER** *(Note: This is the parent in charge of the event/activity. Check choice)*
  - Yard Supervision/Crossing Guard     Gardening
  - Uniforms     Phoning Parents     Maintenance Team Leader
- Section 31  **SCHOOL PHOTOGRAPHER** *(To photograph various school events.)*
- Section 32  **OTHER WAYS YOU MAY ASSIST THE SCHOOL** *(please specify)*

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*(subject to the approval of the Principal, PEC, and Pastor)*

- Section 33  **CISVA Teacher** *(Attach exemption form available at the office)*
- Section 34  I am not able/don't wish to participate in the Parent Participation Program this year and will pay a \$1000.00 Non-Participation Fee in lieu of participation.

**\*\*In the 2011/2012 school year, I participated in the following area(s):** \_\_\_\_\_  
Please specify

**1. I acknowledge that I have read, understood and agree to abide by the Policies as outlined in the Parent Participation Program Guidelines.**

**I understand that if I do not meet the 70 hour commitment, I will be levied a fee for every hour not completed and I further agree to pay such fee within 30 days of being invoiced.**

**Parent's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**2. St. Michael's School acknowledges that there will be no disclosure of personal information to unauthorized personnel or third parties who are not directly involved in school management or the care, supervision and instruction of your child/ren at this school, unless written authorization from a parent or legal guardian is provided to the school. The school will securely store all electronic and hard copy parent and student personal information.**

**Signature:** \_\_\_\_\_ **Title:** Privacy Manager **Phone:** 604-526-9768  
Mrs. C. Kennedy