

ST MICHAEL'S PEC MINUTES

August 28, 2013

PRESENT: Monsignor Rossi; Principal, Mrs. Kennedy; Chairperson, Dave Vela; Secretary, Kerry Smith; Participation Coordinator, Tim Shein; Treasurer, Gayle McConnell; Fundraising Liaison, Maria Anicic; Ad Hoc Committee Member, Lukas Hardjowasito; Father Nixon Da Silva

Teachers' Representative: Mrs Freire

Regrets: Maintenance Coordinator, Marcus Juca; PA Coordinator, Susie Doiron

- **OPENING PRAYER:** Monsignor Rossi at 705 pm
- **REVIEW AND ADOPTION OF THE MINUTES:** Tim Shein, seconded by Kerry Smith
- **ADOPTION OF THE AGENDA:** Tim Shein, seconded by Kerry Smith

BUSINESS ARISING FROM PREVIOUS MINUTES

EDUCATION COMITTEEE LEADERSHIP CONFERENCE (SEPTEMBER 28/13)

- i. Kerry and Gayle are registered. Registration still open for other members to attend. Register on CISVA website, under Pro D tab.

Meet the Teachers/PEC night: Thursday September 12/13

- Session 1 starts at 6:15 pm to review of participation requirements for new parents. Kerry and Mrs. Kennedy to conduct this session.
 - Session 2 starts 7:00 pm for all parents. Monsignor Rossi will open with prayer, Dave and Mrs. Kennedy to speak following prayer.
 - Session 3 for grade 6 and 7 parents only for outdoor education meeting
- **Correspondence:** as per Policy 401, when enrollment exceeds 15% of non-Catholic, the Board needs to be advised. **Dave will draft letter in this regard.**

Principal's Report:

- Attached for review

Pastor's Report:

A warm welcome extended to Father Nixon Da Silva.

The Retreat was attended by full staff, as well as some SEAS.

Because of the Year of Faith commemorating the 50th Anniversary of Opening of Vatican II, Father gave reflection on the Church, the reality that we are as Church, and the implications in our lives.

Treasurer's Report

- Budget ending in June 2013 distributed and reviewed
- Gayle has expressed an interest in taking over the accounting portfolio when Rick leaves.

Participation Coordinator's Report:

- Chocolate Sales requires coordinator
- Used uniforms requires coordinator
- Auction committee requires a new chairperson

If the Knights of Columbus ticket sales continue; parents participating in this category will be given one hour of participation credit for every one hour of active participation, as per recommendation of Fundraising Committee and approval of PEC.

Maintenance Coordinator's Report

- Attached for review

Parents Association Report

- PA Christmas Party is booked for December 17, 2013 at the Moody Park Arena.
- PA transferred a cheque for \$10,000 to the Parish. Monsignor Rossi will write a cheque back to the school for the same amount.

Fundraising Report

Committee has not meet over the summer, therefore nothing to report.

Committee anticipated to meet in September.

Walk a thon proposed date will be Sunday October 20, 2013. Maria will confirm the suitability of this date with walkathon coordinator, Chris Lee. Maria will notify PEC if a date change is needed.

Chocolate sales will begin September 9, 2013.

New Business

13.1 Seismic Upgrade

- As per the Archdiocese mandate, we are to establish a Parish Infrastructure Renewal Task Force that will identify priorities and devise strategies and determine costs for addressing the seismic needs of our school.

13.2 Classroom Computers

- At present, not all classroom teachers have a computer. A review of available budget is necessary in order to accommodate each teacher.

14. [in Camera](#)

Not held

15. [Next Meeting](#)

Tuesday September 24, 2013 at 8:00pm, following Mass.